

### Sales Order Form - Remote / Key / Fob

#### property information

unit number & complex address

#### contact details

owner  or

authorised agent

name

agency name (if applicable)

email

phone

#### delivery method

pick-up  or

post

name (ID is required at time of collection)

  


shipping address

  
  


#### Important information to note before collection.

Please wait for confirmation that your order is ready for collection. Hours available for collection are strictly Monday to Friday, between 9:15am to 3:45pm.

#### Important information note if post is selected.

All Strata Management Services is not responsible for the device once it has left our office. Orders must be paid in full before order is shipped.

#### details of order

device description / location used	serial number (office use only)	qty	unit price
Registered post (proof of receipt, with a signature on delivery and online tracking)			\$20.00
<b>total cost</b>			

#### payment options

payment on collection  or

invoice (available only to agents

or if post is selected)

#### declaration and signature

By signing this form you agree to terms and conditions noted on this form.

signature

date

#### collection/postage

collected by / posted by

date

staff name completing order

date